



Privacy policy

Thank you for visiting Sejfo Group AB website. Your privacy is important to us, and we are committed to ensure that your privacy is respected and protected. As part of this commitment, we have prepared this privacy policy to explain the manner in which Sejfo Group AB and its subsidiaries collect, use, disclose and otherwise treat personal or personal related information.

Customers and suppliers

Personal information such as name, e-mail address and phone number to contact persons at our customers and suppliers, are used in customer and supplier records, e-mail, project documentation and in some cases in the account records. The legal basis for processing these personal data is a legitimate interest and legal obligations. The processing is allowed since it is necessary to meet our legitimate interest in managing our business communication. Depending on the purpose of the processing of your personal data, your personal data will be stored for different lengths of time. Personal data in accounting documents and project documentation are stored in accordance with applicable laws and agreements. Other personal data will not be stored longer than necessary.

When you apply for a job with us

When you apply for a job with us, we will need to process your personal information to be able to handle your application, determine if you are a suitable candidate and contact you for any questions or booking of an interview. What information we process depends on which information you provide us with, but normally it is name, address, e-mail address, phone number, personal identity number and information about qualifications and other content in CV and/or personal letter. The information is processed by the persons within Sejfo that handles the recruitment and ensure that your personal information is treated as confidential in our organization. We also make sure that your personal information only is processed for the intended purpose. If the application does not lead to employment, your application documents will be saved for two years to comply with the requirements of the discrimination act.

When you visit us

We have a visitor's book where you enter your name, phone number and car registration number. We only use the information to know who is in our premises in case of an emergency. The visitor's book is saved until all pages are full. After this the book is discarded.

Web site visitor

Collection and use of personal information

Generally, you can visit our website without telling us who you are and without providing us with any personal information. Through our use of cookies we collect and store the IP (Internet protocol) addresses of our visitors. An IP address is stored for a maximum of 7 days, and is then deleted. Other visitor's data such as browser type or operating system is not collected, stored or shared. Besides the use of cookies, the website does not contain any implicit or explicit form of personal information collection.

Disclosure of personal information

We will not disclose, rent, sell or otherwise transfer your personal information at any time, in any form. We do not engage with any third party or third party products, services, data processors or agents.

Third party websites and advertisers

Our websites may provide links to third party websites. The inclusion of any link does not imply our endorsement of any other company, its websites, or its products and/or services. These linked websites have separate and independent privacy policies, which we recommend that you read carefully. We have no control over such websites and therefore have no responsibility or liability for the manner in which the organizations that operate these websites may collect, use, disclose or otherwise treat your personal information.

Rights

In accordance with current data protection laws, you have the right to access information about which personal data we process about you, and also the right to request a correction of your personal information. Under certain circumstances, you may also request that we delete or restrict your personal information, or object to our processing of your data. You may also, under certain conditions, obtain the personal data you have provided to us and you have the right to transfer them to another personal data controller (data portability). You are also entitled to lodge a complaint with the Swedish Data Protection Authority or other competent supervisory authority that supervises companies handling of personal data.

Changes to this privacy policy

This privacy policy may be updated periodically to reflect changes in our personal information practices. The revised privacy policy will be published on the website. We will treat your personal information in accordance with the privacy policy in place at the time of collection of such information, or as you otherwise consent.

How to contact us

If you have any questions or concerns about the Sejfo Group AB privacy policy or its implementation please contact us via e-mail sejfo@sejfo.se or by writing to:

SEJFO Group
Box 215
S-731 25 Köping

Sejfo Group AB

VD, Jan Norling